<table>
<thead>
<tr>
<th>Item</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Welcome and Introductions</td>
<td>5 minutes</td>
</tr>
<tr>
<td>2. Approval of Minutes</td>
<td>5 minutes</td>
</tr>
<tr>
<td>3. Public Comments (Participants must sign up prior to speaking)</td>
<td>10 minutes</td>
</tr>
<tr>
<td>4. Discussion Items</td>
<td></td>
</tr>
<tr>
<td>a. Ball Field – Paul Gunzelman</td>
<td>15 minutes</td>
</tr>
<tr>
<td>b. Transit Accessibility Study</td>
<td>15 minutes</td>
</tr>
<tr>
<td>c. Draft Scooters Pilot Program</td>
<td>15 minutes</td>
</tr>
<tr>
<td>5. Information Items</td>
<td></td>
</tr>
<tr>
<td>a. Transportation Department report</td>
<td>10 minutes</td>
</tr>
<tr>
<td>b. Director’s Update</td>
<td></td>
</tr>
<tr>
<td>i. Ridership</td>
<td>15 minutes</td>
</tr>
<tr>
<td>6. Other Business</td>
<td></td>
</tr>
<tr>
<td>7. Announcements</td>
<td></td>
</tr>
<tr>
<td>8. Adjourn</td>
<td></td>
</tr>
</tbody>
</table>

*City Council members may attend this meeting.*

The next Transit Advisory Board meeting will occur on March 20th, 2019.
The Wichita Transit Advisory Board met in regular session.

Present:
Sanford Alexander, LeAnna Beat, Troy Bruun, Matt Byrum, Robert Hamilton, Patricia Hileman, Michael Loop, Rebecca Robertson, Greg Schneider, Janet Wilson

Absent:
Shannon Bohm, Jason Gregory, Michael May, Robert Metoyer, Jeff Preisner, Stan Reeser, Jeff Preisner, Moji Rosson, Robert Yelverton

1. Opening
The regular meeting of the Wichita Transit Advisory Board was called to order at 10:01 a.m. on January 16, 2019 in regular session by Vice-Chair Alexander.

2. Approval of Minutes
Vice-Chair Alexander presented a motion to the board to approve the minutes for the December 5, 2018 Transit Advisory Board meeting. Minutes were approved as distributed, moved by Loop and second by Wilson.

3. Public Comment
Members of the public were instructed that if they would like to comment they would need to sign up in advance and comments would be limited to five minutes per person. Attorney Magana would be our timekeeper for this purpose.

Sharla Mills with DA4A requested to address the board. She just wanted to thank Wichita Transit for bringing back service to the Independent Living Resource Center (ILRC). She stated that since service has been restored they are seeing more consumers.

Andrew Crane requested to address the board. He wanted to draw attention to a service that is currently in place at the Eisenhower Airport, a service called Aira. This is an application that is used to assist individuals who are visually impaired. He would like for Wichita Transit to look into providing this at the Transit Center. He also wanted to thank Wichita Transit for addressing accessibility of the stop at New Market Square.

Tracy A. requested to address the board regarding the issues with the system changes that were made in 2016, and how they continue to effect customers today. She also felt that the half fare prices should be extended to the monthly or weekly fares. She mentioned the lack of benches and the reduction of service hours at the Transit Center. She is not impressed with our service overall. She again mentioned that there are several stops that are not ADA accessible.
4. Information Items

   a. 5310 Workshop Update

   Mike Tann presented a brief overview of the 5310 Grant program. Wichita Transit is responsible for oversight related to this program that provide transportation services to disabled and elderly individuals in the Wichita area. This funding is a pass through to other agencies such as KETCH, Envision, and Starkey. This funding provides over $800k in funding and is service based. The application deadline is March 15th, 2019, and runs from June 2019 to July 2020. Raven Alexander conducted a workshop with several agencies. In the past this funding was administered by the state. Raven Alexander is our general point of contact regarding the 5310 oversight. As questions and concerns arise we will address those with the FTA, once they become available and return responses to key stakeholders.

   b. Marketing

   Nate Hinkel provided the marketing report to the board. He discussed that the new brochures would be available in less than a week. There were route changes that took effect in December and we would be conducting direct mail surveys to gather some input from our riders. We have been in contact with 360wichita.com and they are willing to do come advertising on their site at no charge. On February 4th a pilot project for mobile hot spot will start. The mobile hotspot will be available at neighborhood centers. The SayYes program is in the process of being modified and we reviewing it as an extension of the school program. Our newest route 202 is a partnership with WSU and will run north to 29th and Oliver to the south WSU campus on Harry. This route is scheduled to begin service on January 22, 2019. Nate met with the Marketing Committee regarding more advisory board participation with the development of an ambassador program. However at this time there are no real specific details.

   c. Transportation Department

   Scott Wadle presented information to the board regarding parking in downtown Wichita. This was the first report that specifically addressed parking, occupancy and use. There are three garages that we monitor they are as follows: Macy’s, Block I (Douglas) and SOB (State of Building). Typically we don’t want to see occupancy above 90%, because this would indicate that there is a capacity issue and a rate change may be needed. In addition to the garages, Transit staff are responsible for multiple pay lots extra capacity at all of the lots. There are several parking related projects that Old town garages, Market Street Garage, State Office Building Garage and City Hall. A few of the board members mentioned that parking around Century II is difficult, some were surprised to learn that there were over 2K parking spaces in that area. Many were unaware that they could access the garages for parking. The suggestion was made to market parking more so the public is aware of where parking is available. Scott stated that the parking rates and info is available on Wichita.gov website.
d. Director’s update

Vice-Chair Alexander opened the floor to for the Director’s update. Mike Tann commented that ridership is up 4% from last December, and 13% overall from last year. The partnership that we have with USD 259 has proven beneficial not only to Wichita Transit but also the schools. The Mayors briefing was held at the Welcome Center at WSU to introduce our new route 202 service. In partnership with WSU all students and faculty can ride any route for free. Route 202 travels north to the WSU Metroplex all the way south to WSU South campus on Harry. Next Tuesday, January 22nd a new pilot regarding the scooters, there will be some sort of change in the ordinance. We have new fareboxes and there is potential for new media and ticket vending machine at the Transit Center. There is an accessibility study underway and Scott Wadle is the contact. In this study we hope to identify various accessibility challenges and address them where possible.

7. Other Business

Vice-Chair wanted to remind board members that if they have met or if there are any reports these should be included for meeting. Patricia Hileman stated that the Finance committee has met several times and the Communications committee met on January 4th and discussed a Transit ambassador program.

8. Announcements

Janet Wilson announced that the WIN – Annual meeting would take place on January 28th at 5:30 p.m. at Grace Presbyterian Church. They will be meeting with new elected officials and the tickets are $25/person or a table for $160. Food would be served at 6 p.m. at the panel would begin at 6:30 p.m. members of the board was invited to attend.

9. Meeting adjourned at 11:28 a.m.
Parking and Multi-Modal Report

February 2019

1. **Occupancy**

   Garages

   - Block 1 Garage data continues to be unreliable in January due to errors with the gate functions. The Car Park staff have indicated that adjacent businesses have access to the gate and are opening the gate, which does not trigger an email alert.
   - The State Office Building Garage is underutilized.
   - The 215 S. Market Garage occupancy was over 90 percent occupied. If this is a trend, then the City should consider a rate increase at the garage and marketing the State Office Building Garage to users.
   - Additional parking at each of the garages would help to offset expenses and provide for enhanced maintenance of the facilities.
- Extra capacity exists at all the lots.
- Increasing utilization will help with operations and maintenance costs for the lots; and enhancements.
2. Projects

Old Town
- General
  - Received an estimate for landscaping improvements in Old Town from the Park Department and am now reaching out to Dave Burk for insights on Old Town Association meeting for review of plans.
  - Identified changes to the Municipal Code needed for enforcement and am working on getting a draft agenda report for City Council consideration.

- Cinema Garage
  - Requested estimates for restriping
  - Initiated elevator repairs due to vandalism

215 S. Market Street Garage
- Received estimates for security enhancements (i.e. gates, and automated door locks)
- Installed and repaired security fencing above the skywalk
- Cox construction was completed and service has now been transferred to them. This has not resolved the data connection issues. Amano staff have indicated that it is likely the firmware and other updates causing the errors.

State Office Building Garage
- The transfer from AT&T service to Cox was successful.

City Hall
- Continued negotiations with vendor for parking equipment replacement
- Identified need for traffic calming in the garage

Parking Meters
- Continued discussions with mobile parking vendor for pilot project, developed draft agreement
- Identified needed updates to the Municipal Code to allow for the mobile payment pilot.
- Staff are working on an agenda report for City Council consideration of changes to the Municipal Code for mobile payments.
- A staff meeting is scheduled for February 21st to discuss the project.

Parking Lots
- None

Parking and Multi-Modal Plan
- Reviewing initial recommendations from the consultant team.
- The next Steering Committee meeting is scheduled for February 26th.

Broadway Safety Corridor
- On January 7, 2019 - DAB VI recommended protected bike lanes south of Central Avenue.
On February 8, 2019 – staff met with YMCA and Diocese staff to review the draft plans with the consultant.

Downtown Streets Conceptual Plan

- On February 5, 2019, the City hosted a public open house event with more than 120 attendees.
Information will be distributed at the meeting.
Ridership Updates

Fixed Route

Fixed-route ridership started 2019 with a 10% increase over January of 2018.

<table>
<thead>
<tr>
<th>Month</th>
<th>2018 Total Ridership</th>
<th>2019 Total Ridership</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>87,027</td>
<td>96,161</td>
<td>10%</td>
</tr>
</tbody>
</table>
Fixed Route Ridership Breakdown

Fixed route ridership was up slightly this January over last January by 10% compared to last year with all other services excluded. January 2019 had exactly the same operating days as January 2018. The school ridership was 8,266 and Cowley County Commuter ridership was 1,104.

<table>
<thead>
<tr>
<th>ROUTES</th>
<th>JANUARY 2018 RIDERSHIP</th>
<th>JANUARY 2019 RIDERSHIP</th>
<th>% CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>17 FIXED ROUTES RIDERSHIP</td>
<td>87,027</td>
<td>96,161</td>
<td>10%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>87,027</td>
<td>96,161</td>
<td>10%</td>
</tr>
</tbody>
</table>

Paratransit

Paratransit ridership continues to be higher in 2019 than 2018. In January 2018, Paratransit completed a total of 7,027 rides, with an average weekday ridership of 322 for the month.

Q Line
The Q-Line ridership in January 2019 was about 11% below that of January 2018. This trend indicates that Q-Line ridership is a seasonal based service as weather has been a contributing factor in this decrease.

<table>
<thead>
<tr>
<th>Month</th>
<th>2018</th>
<th>2019</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan</td>
<td>4,583</td>
<td>4,077</td>
<td>-11%</td>
</tr>
</tbody>
</table>