## TRANSIT ADVISORY BOARD

### AGENDA

October 16, 2019
10 a.m.

Wichita Transit Van Maintenance Facility Conference Room
777 E Waterman
Wichita, KS 67202

<table>
<thead>
<tr>
<th>Item</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Welcome and Introductions</td>
<td>5 minutes</td>
</tr>
<tr>
<td>2. Approval of Minutes</td>
<td>5 minutes</td>
</tr>
<tr>
<td>3. Public Comments (Participants must sign up prior to speaking)</td>
<td>10 minutes</td>
</tr>
<tr>
<td>4. Discussion Items</td>
<td></td>
</tr>
<tr>
<td>a. Accessibility Study Update</td>
<td>15 minutes</td>
</tr>
<tr>
<td>5. Information Items</td>
<td></td>
</tr>
<tr>
<td>a. Transportation Department Report</td>
<td>10 minutes</td>
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<tr>
<td>b. Marketing Report</td>
<td>10 minutes</td>
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<tr>
<td>c. Director’s Update</td>
<td></td>
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<tr>
<td>i. Ridership</td>
<td>15 minutes</td>
</tr>
<tr>
<td>6. Other Business</td>
<td></td>
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<tr>
<td>7. Announcements</td>
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<tr>
<td>8. Adjourn</td>
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</tr>
</tbody>
</table>

*City Council members may attend this meeting.*

The next Transit Advisory Board meeting will occur on November 20th, 2019.
The Wichita Transit Advisory Board met in regular session.

Present:
LeAnna Beat, Shannon Bohm, Jason Gregory, Patricia Hileman, Darryl Kelly, Michael Loop, Greg Schneider, Craig Perbeck

Absent:
Troy Bruun, Matt Byrum, Leslie Davis, Mark Detter, Michael May, Jeff Preisner, Rebecca Robertson, Moji Rosson, Janet Wilson, Robert Yelverton

1. Opening
The regular meeting of the Wichita Transit Advisory Board was called to order at 10:03 a.m. on September 18, 2019 in regular session by Director Michael Tann.

2. Approval of Minutes
Michael Loop presented a motion to the board to approve the minutes for the August 20, 2019 Transit Advisory Board meeting. Minutes were approved as distributed.

3. Public Comment
Bob Pernicott signed up to address the board. He expressed concern about the agenda not being posted on time and wanted to inquire about posting additional resources from the meetings to the website.

4. Discussion Items
   a. Avail Technologies

Dietter Aragon of Avail Technologies came to visit with the board from Los Angeles, California. He gave some background of the company including that they are employee-owned and that they wanted to bring expertise from the founder’s time at Raytheon to the transit space. He informed the board that Avail targets smaller to medium sized companies and that they are the only full-service ITS vendor, meaning that they can provide an entire software suite to support a company.

Some highlights from his presentation include:

- Updates on cutaway vehicles are being performed.
- ProTerra Zero Emission buses are in the works and should be available soon.
- MyAvail software upgrade is being performed.
• A 5 year technology plan is being established.

5. Information Items
   a. Transportation Department Report
      Scott Wadle provided an overview of the Transportation Department Report.
      • The reported numbers are still better due to the improved methodology, though Market St. is still above 80% occupancy.
      • There is excess capacity at the 214 Broadway lot, perhaps due to construction in the area.
      • The City Hall flat lot has been filled to capacity 3-4 times throughout August and they are currently looking for solutions.
      • The reports on accruals look good and the revenues are up approx. 25% from the Market lot and Fidelity parking.
      • Douglas lot enforcements have resulted in an increase in available parking.
      • The gates at Market St. are still being discussed.
      • At the State Office Building Garage, the hotel decided on valet over terminals and parking cards, but terminals will still be installed in the event they decide valets are too costly in the future.
      • Meter income is still down approx. 40% due to the vacancy from June.
      • Better Block is coming to meet with locals about installments to test traffic options in the downtown area.
      • Scooter rides are approx. 1000 per day.
      • Bike rides have peaked in July and numbers are still steady.

   b. Marketing Report
      Nate Hinkel presented the Marketing report to the board regarding the engagement levels between Wichita Transit and the community via social media. The Facebook interactions are still strong and the Twitter and Google searches have also been steady. He mentioned the possibilities of having radio ads to promote the battery-electric buses that should be coming out later this year. He also spoke about his time spent in training and networking in Kansas City and how he was able to see some more advanced options in person as well as learn about how other transit operations work with their community and governments. Additionally, he mentioned the following events that were coming up that would be important for community engagement:
      • Exposure - September 19th 10:00 am – 5:00 pm, Century II 225 W. Douglas.
      • ICT Open Streets – September 22nd 12:00 pm – 5:00 pm, Kennedy Plaza 225 W. Douglas.
      • Senior Expo – September 26th 9:00 am – 3:00 pm, Botanica at 701 N. Amidon, The Advanced Learning Library at 711 W. 2nd St. N, and The Wichita Art Museum at 1400 West Museum Boulevard.
• Makers and Shakers and Entrepreneur Vendor Show – September 28th 9:00 am – 3:00 pm, 1900 E. Douglas

• An additional, yet to be announced community engagement event to take place on September 28th.

c. Director’s Update

Mike Tann, Wichita Transit Director, discussed the updates to the potential Multi-Modal and Park and Ride building that is being proposed. He shared graphics of potential layouts, as well as general information about the proposed size and features of the building. The concept study estimated that the building could cost in the realm of $12 million to $15 million, but would include all features such as unfinished retail space, locker rooms, covered lanes, charging stations for electric vehicles, and other commodities making it a community center – not just a bus station.

Mike also update the board about the ridership for August. The data was compiled by Avail’s DataPoint software and showed a drop in Q Line ridership, but an overall increase in ridership as compared to the August numbers from 2018 and 2017. The drop in Q Line ridership could be due to the changes that had come recently, including the addition of the electric scooters as well as events at Intrust Bank Arena and the parking options for that.

6. Other Business

Michael Loop brought up a notification that he received in regards to potential construction on the intersection of Mt. Vernon and Hillside that would close the entire intersection from October until next spring. Director Tann informed Mr. Loop that the City of Wichita Planning Department will typically inform Wichita Transit about changes and construction such as that and that he had not heard anything in regards to that intersection being shut down as of yet, but that he would keep the board notified.

7. Announcements

None.

8. Meeting adjourned shortly at 11:44 am.
Study Goal
Better align routes, bus stops, and amenities with ridership patterns and regional priorities for walkability

Outcomes
- Policy: Guidelines for transit stop locations and amenities
- Program: Potential corridors for future assessment
- Project: High-priority transit stops for improvements
Study Tasks

<table>
<thead>
<tr>
<th>Wichita Transit Access Study</th>
<th>Status</th>
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<tbody>
<tr>
<td><strong>Task 1:</strong> Project Management</td>
<td>In Progress</td>
</tr>
<tr>
<td><strong>Task 2:</strong> Public and Stakeholder Engagement</td>
<td>In Progress</td>
</tr>
</tbody>
</table>
| **Task 3:** Needs Analysis  
  *Who are we trying to serve?* | 80% Complete    |
| **Task 4:** Ridership and Transit Stop Analysis  
  *How are transit riders currently using the service?* | 50% Complete    |
| **Task 5:** Report Development  
  *What policies, programs, and projects can help improve service?* | In Progress     |

Needs Analysis

Document Review

- Wichita Regional Transit Plan (2010)
- Wichita Public Transportation Survey (2011)
- Wichita Transit Community Outreach Study (2012)
- Wichita Pedestrian Master Plan (2014)
- Wichita Street Design Guidelines (2014)

*Key Takeaway:* Update transit stop policies for stop spacing, general location, specific placement, and stop type.
Demographic Analysis

- Older Adults
- Persons with a Disability
- Low-Income Residents
- Zero-Vehicle Households
- College Students
- Veterans

Key Takeaway: Spatial coverage is good for concentration of low-income residents and zero-vehicle households, but there are growing clusters of underserved areas outside the core as residents “age in place.”
Needs Analysis

Key Takeaway: Spatial coverage is good for concentration of low-income residents and zero-vehicle households, but there are growing clusters of underserved areas outside the core as residents "age in place."

Land Use Analysis

- Land Use Density
- Major Destinations
- Employment Concentration

Key Takeaway: Spatial coverage is good for commercial and higher-density areas, but service to major employment centers such as near Eisenhower Airport or McConnell Air Force Base is lacking.
Needs Analysis

**Key Takeaway:**
Spatial coverage is good for commercial and higher-density areas, but service to major employment centers such as near Eisenhower Airport or McConnell Air Force Base is lacking.

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Needs Analysis

**Key Takeaway:**
Spatial coverage is good for commercial and higher-density areas, but service to major employment centers such as near Eisenhower Airport or McConnell Air Force Base is lacking.
Ridership and Transit Stop Analysis

Ridership Analysis

- Ridership information based on 2018 weekly stop-level data
- Over 1290 transit stops on 30 routes in 2018
- Approximately 1/3 of transit stops had less than one passenger per day

<table>
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<tr>
<th>Average Daily Ridership</th>
<th>Number of Stops</th>
<th>Percent of Stops</th>
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<tbody>
<tr>
<td>0</td>
<td>468</td>
<td>36.2%</td>
</tr>
<tr>
<td>1-4</td>
<td>562</td>
<td>43.5%</td>
</tr>
<tr>
<td>5-9</td>
<td>153</td>
<td>11.9%</td>
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<tr>
<td>10-24</td>
<td>88</td>
<td>6.8%</td>
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<tr>
<td>25+</td>
<td>20</td>
<td>1.6%</td>
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</table>

Key Takeaway:
Ridership is one of several factors that will be important when prioritizing stop consolidation and placement of stop amenities.
Transit Stop Analysis

- Create an existing conditions database to understand stop and area characteristics
- Develop a potential “formula” for determining high-priority stops
- Priorities will be informed based on public and stakeholder feedback

<table>
<thead>
<tr>
<th>Stop Characteristics</th>
<th>Area Characteristics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sign</td>
<td>Sidewalk</td>
</tr>
<tr>
<td>Concrete Pad</td>
<td>Crossing</td>
</tr>
<tr>
<td>Bench</td>
<td>Road Classification</td>
</tr>
<tr>
<td>Shelter</td>
<td>Number of Lanes</td>
</tr>
<tr>
<td>Trash Can</td>
<td>Posted Speed</td>
</tr>
<tr>
<td>Bike Rack</td>
<td>Traffic Volume</td>
</tr>
</tbody>
</table>

High Ridership - Low Amenity Example
High ridership and accessible transit stop but limited amenities
Ridership and Transit Stop Analysis

*High Ridership - Low Accessibility Example*
High ridership stop with unmarked crossing and no concrete landing pad

Low Ridership - High Amenity Example
Low ridership stop with amenities near regional destination
Ridership and Transit Stop Analysis

Low Ridership - High Amenity Example
Low ridership stop with some amenities near residential neighborhood

The Odd Example
Immediate bus stop is accessible with sidewalk obstacles
Potential Question
How important is it consider each of the following when determining where to place amenities?
- Higher Ridership
- Multiple Transfers
- Infrequent Schedules with Longer Wait Time
- Busy Roadways
- Major Destinations
- Employment Centers

Potential Question
What should be the top priorities to improve bus stops?
- Consolidate Stops with Low Ridership
- Improve Pedestrian Connections to Stops
- Enhance Waiting Area Amenities
- Improve Cleanliness at Bus Stops
- Provide Service and Schedule Information
Study Outcome

Policy
- Develop guidelines for the addition, elimination, and consolidation of transit tops as well as recommended thresholds for bus stop amenities.

Program
- Outline opportunity areas/corridors for new transit service or road diets for future feasibility studies.

Project
- Identify specific high-priority transit stops locations that may justify improvements such as sidewalk connections, safe crossings, and additional amenities.
## CITY OF WICHITA 2020/2021 ANNUAL BUDGET

### DEPARTMENT: 16 TRANSPORTATION
### FUNDS: 520 TRANSIT FUND 521 TRANSIT NON-CAPITAL GRANTS FUND

#### ALL FUNDS DETAIL SUMMARY

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<tr>
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<th>2018</th>
<th>2019</th>
<th>2019 Revised</th>
<th>2020 Adopted</th>
<th>2021 Approved</th>
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<td><strong>Actual</strong></td>
<td>15,791,464</td>
<td>16,327,583</td>
<td>15,731,118</td>
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<td><strong>Subtotal Capital Outlay</strong></td>
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<td><strong>TOTAL</strong></td>
<td>15,791,464</td>
<td>16,327,583</td>
<td>15,731,118</td>
<td>15,761,658</td>
<td>16,014,442</td>
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Parking and Multi-Modal Report
October 2019 - TAB

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1. Parking Occupancy
   Garages

   Extra capacity exists at all of the garages.
   The parking occupancy appears to be relatively consistent.
- Extra capacity exists at all the lots.
- Occupancy at nearly all of the lots is down relative to the prior month.
- Increasing utilization will help with operations and maintenance costs for the lots; and enhancements.
There are multiple instances of the ticket lot being full to capacity in September, similar to August.

The City Hall Garage has come close to being full on a regular basis.

The Rounds and Porter lot has additional capacity, although it is difficult to determine because of the pavement and markings conditions.
2. Parking Projects

- All
  - Parking Vendor Financials
  - Accrual
    - The accrual reports are due on October 15th
  - Cash
    - In September
    - Revenues were generally down
    - Costs were about the same as August, except for higher security costs for the 215 S. Market Street garage

### Wichita Parking Fund Net Revenues / Losses by Month

![Graph showing net revenues/losses by month from 2017 to 2019](image)

**Old Town**

- Lot Resurfacing
  - In August 2019, the City Council approved the Wichita Capital Improvement Program. It programmed $400,000 in capital funding for Old Town parking improvements, specifically resurfacing of parking lots. The bonds would be repaid by the Parking and Multi-Modal Fund. The funding cost of the project is estimated to be approximately $270,000.
  - Staff met on August 29th to coordinate on the projects, including a proposed project to mill and overlay two surface lots in Old Town.
  - Transit staff have requested Engineering Division assistance with the project and have asked them to submit the bonding resolution to Council.
  - Transit staff have contacted WSU about a schedule for the resurfacing work. The WSU staff have suggested early summer, after school is completed.
  - Staff plan to attend a meeting of the Old Town Association to receive feedback.
Bonding of the CIP funding is scheduled to be considered by the City Council at their November 5, 2019 meeting.

**Landscaping Improvements**
- Staff have been requested to contact surrounding property owners near to the proposed landscaping projects. Staff anticipates undertaking that effort later this year. The landscaping project is surrounding the lots scheduled for repaving, so timing will depend on the pavement project.

**Enforcement**
- Staff identified changes to the Municipal Code needed for enforcement, listed below. Staff are waiting for the Parking and Multi Modal Plan to be endorsed by the City Council prior to presenting the proposed changes to the City Council.
  - allow for parking meters to accept credit cards and for the City to accept mobile payments;
  - permit the City Manager to designate staff to determine the appropriate location for parking meters to be located / or removed;
  - allow the City Manager or designee to determine the time limits for parking meters and spaces;
  - provide clear regulations for City staff to enforce parking regulations in Old Town related to appropriate parking behavior; and
  - remove references to public parking in the City Hall Garage.

**Douglas Lots**
- Staff have received multiple communications from business owners in the area reporting that the lots along Douglas are full and have contributed to a decrease in sales for the businesses.
  - On June 17th, staff met with Occidental Management to discuss proposed changes to the Douglas and Mead, and the Douglas and Mosely lots
  - On June 19th, staff met Cargill staff on to inform them about the changes.
  - On June 25th, Wichita Transit staff have submitted a request to Engineering for the Traffic Engineer to have two-hour time limited parking from 8am to 5pm signs installed in the two Old Town lot adjacent to Douglas Avenue between Rock Island and Mosley.
  - On June 26th, staff attended the Old Town Association Board of Directors Meeting and presented information about:
    - changes at the lot between Rock Island and Mosley; and
    - the proposed changes to the lot at Douglas and Mead.

  Staff indicated that the mix of uses at Douglas and Mead would require some additional consideration about signage at the lot and they would continue conversations about the lot.

  - On Wednesday, July 3, 2019, 2-hour time limit signs were installed on the lot between Rock Island and Mosley. One business owner has indicated that
parking availability has improved for customers and no complaints have been received by staff.

- On July 24, 2019, the Old Town Association approved a motion for the lot at Mead and Douglas (immediately east of the Player Piano lofts) to be signed for 2-hour parking and for the Old Town Association to be able to issue permits to exceed the time limit.
- On approximately July 12, 2019, the two hour time limit signs were installed on the Mead lot and enforcement actions have been taking place since.
- Staff have worked to periodically enforce both Douglas lots and have observed more vacant spaces available for parking. Adjacent businesses have also reported more parking spaces available for customers.
- Transit staff have submitted a request on September 17th for additional 2-hour signs to be created by Street Maintenance for posting in the lots. Public Works has requested that Transit staff identify the locations for the signs.

- Cinema Garage
  - Staff have initiated snow/ice event clearing/de-icing with The Car Park and are working to secure a longer term arrangement.
  - On August 20, 2019, City staff met to discuss the possibility of getting additional cameras installed on the garage in order to observe the loitering/reckless driving and to allow for faster responses. On September 17, staff received an updated proposal and costs of approximately $12,000 for the cameras with $500 per camera annual maintenance fee.
  - Transit staff provided approval for the camera install project.

- Hotel Garage
  - Staff are working with Public Works and Utilities, Building Services Division staff and the firm Law Kingdon to develop RFP or bid documents for the repainting of the garage. Staff are inquiring about the status of the project.
  - The draft painting plans were delivered to City staff for review the first week of October.

- 115 N. Washington Dumpster
  - On around July 22, 2019, City staff received information that the Waste Connections dumpster at this location was overflowing and that the enclosure was full of debris. The following actions were taken.
    - Nexus was hired to perform an additional day of cleaning at the site (now 2 days a week)
    - Waste Connections was contacted and they confirmed that they are tipping the dumpster daily.
    - American Fence was contacted and completed work to repair the enclosure.

215 S. Market Street Garage
- Occupancy
- Fidelity Bank added another 50 to 100 parkers in April/early May. Fidelity Bank makes up roughly half of the monthly parkers in the garage. On May 7, 2019, they announced a $51 million project downtown. It includes construction of a 505 stall parking garage at the southeast corner of Market and English.

- King of Freight is another substantial tenant. It is anticipated that they will be relocating to WaterWalk, no timing on the move has been announced.

- In September, multiple windows were broken out of the garage. The City is working with The Car Park and a windows replacement company to have the repairs made. One of the windows is in the skywalk and will require coordination with the owners of the Sutton Place.

**Security**

- The additional revenues from the increased parking utilization by Fidelity Bank are being used to pay for Signal 88 security personnel to be stationed at the garage from 7 am to 6 pm Monday through Friday.

- Building Services is bidding the project for Transit. The bids close on September 20th.

- Transit staff received reports of security issues related to incidents around July 4th and also issues with the security team. We met in August with the security contractor to discuss the situation. As a result of the meeting, we increased the security patrols on the weekends to be one per hour.

- On September 16th, Transit staff received reports of vandalism to the garage and objects being thrown over onto adjacent properties. We have discussed the situation with our security contractor and are looking at options to increase security operations at the garage.

- Transit staff have communicated a desire to enter into a 60-day contract to increase security at the 215 S. Market garage and other parking facilities. The goal is to issue a security RFP during that same 60-day period.

**State Office Building Garage**

- **Hilton Garden Inn**

  - On May 13, 2019, staff met with the developer of the Hilton Garden Inn, connected by a skywalk to the SOB Garage. Highlights from the meeting are below.
    - Staff from The Car Park are working with Amano to identify upgrades. The estimated costs is approximately $20,000 and will work with multiple hotels. The hotel, City, and Amano representatives are in discussions regarding the assignment of costs.
    - The hotel will start with 120 spaces, per the agreement with the City. If additional spaces are needed, then they will be able to purchase monthly parking or even special event parking.

  - Following the meeting with hotel representatives, the City has requested that Amano proceed with installing upgrades necessary to make the garage equipment compatible with Amano hotel terminal cards.
On September 17, Amano staff indicated they would prepare an updated invoice for the card readers.

In early October, following recommendations from Amano staff, City staff determined it would be best to hold off on installing the equipment.

The hotel representatives have indicated that the hotel parking will be 100 percent valet parking.

The hotel has hired Spot Parking to provide the valet service.

On October 9, 2019, representatives from the City, The Car Park, Spot Parking, and the hotel met on-site at the garage.

- Painting
  - Staff with PW&U Building Services Division are working with staff from Law Kingdon to develop documents to issue an RFP or bid to recondition and repaint the metal at the garage to discuss the valet service.
  - City staff are working on a draft valet service agreement for review by Spot Parking and the hotel.

City Hall
- Equipment
  - The new equipment contract is being modified after a coordination meeting between City staff and the contractor. The modifications will allow for the purchase of a system that operates with the cloud instead of using City servers. This is expected to save costs associated with City resources (staffing, servers, etc.).
  - The contract is on hold as staff consider the financials for the City Hall campus parking.

- Funding
  - Staff have identified the need for a long-term plan for revenues and expenses for this facility and are working on putting options together.
  - City staff have shared a draft memo regarding the City Hall financials with members of The Car Park for review and comment.

Parking Meters
- Mobile Payments Pilot
  - In early 2019, City staff met with representatives from Park Mobile to discuss a possible pilot project. Later, staff and the vendor developed a draft agreement for a pilot. The initiation of a pilot has been put on hold until after the Parking and Multi-Modal Plan has been completed and approved by the City Council.
  - Staff from the Law Department identified needed updates to the Municipal Code to allow for the mobile payment pilot.

- The meters at 300 S. Market Street have been removed for the duration of the Fidelity Bank project.
- September meter revenues were surprisingly close to September 2018 numbers.
Parking Lots

- The following lots have been sold in 2019 by the City.
  - 324 S. Market
  - 319/325 S. Broadway
  - 122-114 N. Emporia
  - 500 E. Douglas (adjacent to Planet Hair)

- 115 N. St Francis
  - The City is working with PEC to design improvements related to the opening of the daycare immediately south of the lot. The changes would convert the south-most row of parking to parallel parking with 15 minute drop off during peak morning and afternoon periods. The project will also add parking stalls in locations currently marked no parking for loading bays.
  - As an interim step, The Car Park is working to have 15 minute loading signs installed at the existing stalls.
  - Transit staff have requested an estimate from Kleenstripe for the project to implement the new designs.

Parking and Multi-Modal Plan

- The City project manager is reviewing a draft and providing comments.
- Following the review, the draft will be presented to the Steering Committee for review and comments.
- The draft will then be presented at a public open house.
- The draft plan will also be presented to various City advisory board and community organizations for comments.

Broadway Safety Corridor

- On January 7, 2019 - DAB VI recommended protected bike lanes south of Central Avenue.
- On February 8, 2019 – staff met with YMCA and Diocese staff to review the draft plans with the consultant.
- We are working on a contract adjustment for shifting unutilized resources.
- The next public engagement opportunity is being coordinated with the Nelson Nygaard team working on the Downtown Streets Conceptual Plan. The teams held a conference call on 8/20.

Downtown Streets Conceptual Plan

- Through July and August, the project team will be coordinating with stakeholders in the downtown area to review their needs with regards to the streets network and to collect input on possible concepts.
- In September, the City will be hosting a booth at the Open Streets event. This will be an opportunity for people to provide input about possible downtown street configurations and the network overall. In addition, the project consultants will be meeting with downtown stakeholders to discuss configuration options.
- After November, the project team anticipates hosting an open house event for members of the public and stakeholders to provide input on recommendations.
East Douglas Avenue Corridor

- On March 3, 2014, the City hosted two public open house events with about 100 public attendees to review the results of the charrette that Wednesday.
- The charrette participants indicated a general consensus for a 3-lane configuration based on a goal of improving the economic vibrancy of the corridor. The open house participants indicated a desire for the same, and creating a place that assists the community to attract and retain talent.
- Staff and the consultant have met with USD 259 to learn more about East High and will likely schedule additional conversations soon.
- The consultant team visited during the River Festival. The draft Douglas Avenue concepts were displayed for public comment and feedback during the River Festival and at a nearly week long open house event at the Lux.
- Through July and August, the project team will be refining the concept and coordinating with area stakeholders.
- After November, the project team anticipates hosting an open house event for members of the public and stakeholders to provide input on recommendations.
- On August 20, 2019, the Wichita City Council approved submission of a grant application to the Kansas Health Foundation for $25,000 to host a Better Block event along Douglas, to temporarily demonstrate the possible design configuration.
- On September 19th, members from the Better Block were in Wichita to review the plans from Nelson Nygaard, to meet with stakeholders, and to review the site.

Parking Enforcement

- Parking Ambassador Position
  - On June 7, 2019, the City’s Ambassador retired.
  - On July 25, 2019, City staff are scheduled to conduct interviews for the Parking Ambassador position.
  - Following the interviews, a preferred candidate was identified. Unfortunately, the reference checks resulted in the position being posted again.
  - The position posting was available for applications through August 30th.
  - Interviews were held on September 20th.
  - The staff followed up with the preferred candidate and requested references.
  - Following reference checks, the City made an offer the week of October 7th.
  - If the candidate accepts, the anticipated start date would be late October.

- Enforcement Equipment
  - On August 20, 2019, City of Wichita staff from Transit, PD, Court, and IT met to discuss the integration of the new Court system, Citation system, and possible parking improvements. The next step is to schedule learning sessions from various providers.
  - On September 20, 2019, City staff hosted a session to learn about the IPS parking enforcement system.
On September 24, 2019, City staff hosted a session to learn about the Passport parking system.

WaterWalk

- Staff scheduled a meeting with staff at WaterWalk. The meeting was cancelled due to conflicts.
- In the spring of 2019, King of Freight announced intentions to relocate to the former Gander Mountain. The proposed agreement with the City would have King of Freight pay into the WaterWalk Parking District — the terms are below.

"The parties agree that Tenant’s employees will have non-exclusive access to the 430-space Parking Garage and the 60 spaces of surface parking under U.S. 400 ("Kellogg") for an initial rate of $15/month per employee for parking between the hours of 8:00 a.m. –6:00 p.m., Mondays-Fridays. Tenant shall be responsible for providing a monthly report of the number of employees who are parking in Parking Garage and on surface parking lot under Kellogg, and shall remit $15.00 per employee on a monthly basis. At each one-year anniversary of this agreement, the parking rate shall increase 3%"

- On October 11, 2019, the Wichita Business Journal reported a building permit being issued for work at the former Gander Mountain site.
Scooters

• Pilot Operating Agreement
  
  o In late 2018, staff and elected officials were contacted by companies desiring to bring dockless shared electric scooter systems to the City. The City commissioned a state of the practice report and using examples from other communities developed a pilot operating agreement. The City also formed a team with staff from Law, Transit, and Police to help inform regulation enforcement, and policy approaches.
  
  o On June 4, 2019, the City Council endorsed the proposed scooter pilot operating agreement.
  
  o On June 18, 2019, the City Council approved proposed ordinances regulating electric-assisted scooters operated as part of dockless electric assisted scooters systems, enabling them to be used in the City.
  
  o Zagster / Spin
    
    ▪ On July 2, 2019, the Wichita City Council approved the recommended Pilot Operating Agreement with Zagster, operating Spin scooters.
    
    ▪ On July 15, 2019, the Spin scooter system launched with 500 scooters. Spin has indicated that 1,300 rides occurred on the first day.
    
    ▪ On September 4, 2019 – following multiple communications about the issue, City staff sent a written notice to the company reminding them of the consequences for failure to comply with the terms of the Pilot Operating agreement, specifically paragraph 9.d.
    
    ▪ On October 7, 2019 – after receiving information from Zagster communicating their compliance with the Pilot Operating Agreement, the City issued follow-up letter indicating that the consequences for non-compliance did not apply at this time.
  
  o VeoRide
    
    ▪ On July 2, 2019, the Wichita City Council approved the recommended Pilot Operating Agreements with VeoRide.
    
    ▪ On August 13, 2019, VeoRide scooters launched with approximately 290 scooters. Additional scooters to bring the fleet up to 500 were anticipated later that week.
    
    ▪ On September 4, 2019 – following multiple communications about the issue, City staff sent a written notice to the company reminding them of the consequences for failure to comply with the terms of the Pilot Operating agreement, specifically paragraph 9.d.
    
    ▪ On October 7, 2019 – after receiving information from VeoRide communicating their compliance with the Pilot Operating Agreement, the City issued follow-up letter indicating that the consequences for non-compliance did not apply at this time.
  
  o Slider
    
    ▪ A pilot operating agreement for Slider scooters was approved by the City Council on July 9, 2019.
- Slider scooters has not submitted their payment for the permitting process and are not allowed to operate in the City until the payment has been received.

- Enforcement
  - From July 2019 – September 2019 there have been 10 citations issued related to scooter specific ordinances.

- Crashes
  - City staff have been notified of one crash involving a motor vehicle and a scooter; and a recurrently investigating the incident.

- Financial
  - Staff have set up a City account for Scooter related expenses and income.

- Utilization
  - Average of nearly 1,000 trips per day.

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**September Scooter Trips**

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**2019 Monthly Scooter Trips**

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Bicycle and Pedestrian Projects

Neighborhoods Bicycling and Walking Route Plans
- In September 2019, the www.wichita.gov/walking webpage was created.

Bicycle Counting Project
- In June, IT staff created the webpage for this project and the draft memo has been posted on the webpage.
  - [https://www.wichita.gov/Bicycle/Pages/Guidance.aspx](https://www.wichita.gov/Bicycle/Pages/Guidance.aspx)
- In late September and early October all four of the counters were installed by Atlas Electric.
- This week, staff from Atlas electric are connecting the batteries and contacting the manufacturers to work on getting the counters operational.

Crash Best Practices for Advisory Boards
- A staff meeting with Wichita Transit and Law Department staff occurred on July 23rd. The recommendation was for the crash review committee to look at cases more than two years old and to use data driven analysis to identify priority locations.

People First Neighborhoods – 1600 N Park Place
- A draft report has been prepared by the KU School of Medicine team.
- Wichita Transit staff have reviewed the report and provided feedback.
- Engineering staff have provided information about maximum speed data before, during, and after the project. Transit staff are working to update a final version of the report.

Bicycle wayfinding improvements
- Alta Planning + Design staff have provided a draft wayfinding layout for the Arkansas River for City staff review.
- During the October WBPAB tour, WBPAB members indicated a desire for bridges over the path to include signs with the street names for orientation of path users.

Senior Walking Routes
- Staff need to work with IT get the draft reports posted on the City's walking website.

Pedestrian Wayfinding Improvements
- Staff have contacted Alta Planning + Design and they are working on getting the draft layout to City staff for review.

Bicycle Crash Data
- Wichita staff are working with the KU School of Medicine on an updated report.

Broadway Safety Corridor
- The contract with Alta Planning + Design was extended.
- Staff have held a coordination call between Alta and Nelson Nygaard (working on the Downtown Streets Conceptual Designs Plan), to coordinate on the various Broadway designs. Alta will complete their portion of the designs and City staff will work to coordinate a public open house for the North Broadway project with the Downtown Streets project.
9th and McLean Boulevard Crossing

- In 2013, the Wichita City Council endorsed the Wichita Bicycle Master Plan. The plan recommended crossing improvements at the 9th and McLean Boulevard intersection.
- The City of Wichita programmed $150,000 of CDBG funding in 2015/2016 for a bike/ped crossing at the intersection of 9th Street and McLean Boulevard.
- In August 2018, the WBPAB inquired about the status of the CDBG funding for a bike/ped crossing at the intersection of McLean Boulevard and 9th Street and was informed that the project was cancelled after the project was not initiated after a number of years. There were also questions about the project’s eligibility due to the population served.
- On February 25, 2019, members of the WBPAB and City staff from Transit and Engineering met at the 9th and McLean intersection. Following the meeting, Transit staff offered to request scope of work and estimates from consultants for crossing concepts.
- In September 2019, two firms submitted scope of work and estimates.

Bike Share

- The bike share use has declined since peaking in July.
Digital Insights – Last Four Weeks

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<tr>
<th>Facebook</th>
<th>Twitter</th>
<th>Google</th>
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<td>10,885,542 people reached</td>
<td>5,338 tweet impressions</td>
<td>71,110 search/map views</td>
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<td>1,585 post engagements</td>
<td>128 Profile Visits</td>
<td>15,020 actions taken</td>
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<td>35 new page followers</td>
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Current Focus

- TransLoc Micro Transit pilot project marketing
- Preparing marketing for rollout event of battery-electric buses
- Holiday bus and events, advertising trade with iHeart Media – 898 FM
- Ads in Active Age, WSU Sunflower, Radio, Direct Mail, and digital

Community Involvement

Upcoming

- Touch a truck Save a Life
  - Saturday, October 19th, 11am – 2pm | WSU Tech Main Campus @ Jabara
- Careers on Wheels
  - Tuesday, October 22nd, 12pm – 4pm | Cloud Elementary School
- Brooks Panther Partner Event
  - Tuesday, October 29th, Brooks Magnet Middle School

Recent Past

- Exposure – Wichita Chamber of Commerce
- Open Streets ICT
- Senior Expo – Central Plains Area Agency on Aging
- Down To the Wire film race – Surprise required element of riding transit