

The Wichita Transit Advisory Board met in regular session.**Present:**

LeAnna Beat, Shannon Bohm, Matt Byrum, Jason Gregory, Darryl Kelly, Dorsha Kirksey, Catherine McMurray, Craig Perbeck, Mika Pyyhkala, Moji Rosson and Greg Schneider

Absent:

Tanner Morrell

1. Opening

The regular meeting of the Wichita Transit Advisory Board was called to order at 10:01 A.M. on May 20, 2020 in regular session by Moji Rosson.

2. Oath of Office

Jamie administered the oath of office for reappointed board members who were present. LeAnna Beat, Catherine McMurray, Matt Byrum, and Shannon Bohm all were sworn in. Others who weren't present can schedule a time in the near future to be sworn in.

3. Approval of Minutes

Member Gregory proposed a motion to the board to approve the minutes for the February 19, 2020 Transit Advisory Board meeting. The minutes was second by member Beat. Minutes were approved as distributed.

4. Public Comment

No one signed up to make a public comment to the board.

5. Discussion Items**A. Consideration and Vote on Proposed Bylaw Changes**

Jay Hinkel, The Transit Advisory Board's Law Advisor, discussed the current bylaws and proposed possible changes to a few articles to enhance consistency. The following items were presented and voted on:

1. Article III Sec. 1- change the regularly scheduled meeting from "third Friday of each month at 8:30 A.M. To "the third Wednesday of each month at 10:00 A.M.

Member Gregory proposed an amendment to the board. He requested the above article be simplified, eliminating the scheduled time and date for the

TAB meetings. This revision will allow more flexibility and will not cause any violation of bylaws.

The motion was second by member Schneider. The board unanimously approved the modification to the above article to reflect the following: "The board will meet monthly."

2. Article III Sec. 5- change "Robert's Rules of Order" to "the procedures for conduct of council business found at City Code 2.04.300-2.04.350"

Member Gregory proposed a motion, and the motion was second by Member Kelly. The board unanimously approved the modification to the above article to reflect the following: "the procedures for conduct of the council business." Chair Rosson requested a copy of the procedures be sent to all board members.

3. Article III Sec. 6- Add to the end of the section of the following language: "At the beginning of each meeting, the Chairperson shall appoint a Wichita Transit employee in attendance to serve as timekeeper for the duration of the meeting."

Chairperson Rosson presented a minor amendment to the above article to reflect the following: "At the beginning of each meeting, the Director of Transit will appoint a WT employee to be a timekeeper for the duration of meeting." Member Kelly second the motion to reflect the modification. The board unanimously approved the modification.

4. Article IV Section. 3- Change "August 1" to "April 1." This change will set officer elections on the first meeting after new Board appointments are effective.

Jay recommended the board have more consideration on the above article before a vote is performed.

B. Election of Officers

Jay suggested to the board an update of officers under the modified bylaws. Chairperson Rosson proposed an amendment to the current agenda to include a discussion and election of officers. Member McMurray second the proposed amendment. The board unanimously approved the amendment. Board members had the opportunity to nominate a new chairperson and vice chair under the revised bylaws. Board members submitted their ballots to WT Employee LaToya via email.

Nominees are as followings:

Chairperson-LeAnna Beat

Vice Chairperson-LeAnna Beat and Catherine McMurray

The results revealed the following:

Chairperson-LeAnna Beat

Vice Chairperson-Catherine McMurray

6. Information Items

A. Marketing Report

Nate Hinkel presented to the board the current focus points as followings:

- FTA Safety Management System (Required to Adopt before the end of the year)
- Translation of Key Service Documents for Title VI Compliance (Spanish) (Digital information is available now whereas printable TBD)
- Veterans Ride Free Partnership with the Veteran Affairs and United Way (Starting approximately June 15th-in Phase III of the COVID-19 Plan)
- 20 Ride Pass Design and Promotion Planning (TBD)
- Free Ride Saturdays Promotion (Now through June 27, 2020)
- Creation of Micro transit Marketing Materials (Approximately Post-COVID-19 Rollout)

In addition, Nate gave updates on past and upcoming community involvements.

B. Director's Report

Director Tann informed the board members of the Director's report. Key points were presented as follows:

- WT operation updates with the COVID-19 pandemic and reopening stages of the city.

The stay-at home order has reduced transit usage by Wichita citizens. Fixed routes and paratransit service are still operating under our regular schedule. However, the Q-Line has been suspended until restrictions are eased. 4 operators were furloughed because of the decrease in transit usage but are now in the process of being called back. Our June meeting should provide more clarity and better direction on how soon transit services will return to normal.

- COVID-19

Our buses and facilities are disinfected at the end of each service by staff and contractors. Plastic barriers and plexiglass have been installed on the buses to ensure social distancing. Additionally, hand sanitizer has been installed on each bus for operators and customers.

- Transit Funding

Transit was awarded money from the CARES Act funding to assist with the COVID-19 pandemic and the effects it has placed on public transit.

- WT proposing a 20 ride, non-expiring pass to the board and later to City Council

Transit would like to promote during the summer break period a 20 ride, non-expiring pass for \$20. This program will promote transit usage and would significantly reduce the transportation cost to the consumer. The CARES Act funding will cover the difference between that ride and the regular fare price so there's no loss in revenue.

Note: Chairperson Rosson proposed a motion to send a recommendation to the City Council endorsing the 20 ride, non-expiring pass. The motion was second by member McMurray. The board unanimously approved to move forward with process.

- Multimodal Project Update

The Multimodal project has moved to the Facility Plan and Design phase. The location of Sycamore, Texas to Burton, south to Oak has been approved and environmental studies need to be performed on the site. The design services will be available to bid shortly. The board will be kept informed of the progress and a committee will be formed to oversee the project and designs.

- Appreciation for the frontline staff

7. Other Business

None.

8. Announcements

None.

9. Meeting adjourned shortly at 11:34 A.M.